

Subject: Inter-company billing for January and February

From: Joan Noble </O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=FE57A613BB434CEEAA54C9046842317D-JNOBLE>

Date: 05/22/2017 11:12 AM

To: marcus.lieber@armaninollp.com <marcus.lieber@armaninollp.com>

CC: Lena Mulhall <lmulhall@ccala.org>, Blake Oliver <Blake.Oliver@armaninoLLP.com>

Hi Marcus,

I hope you had a good weekend. I am in the process of reviewing our March entries and there were just a few transactions from the intercompany entries that I wanted to check with you. Please see comments below.

1. Verizon

01/01/17- \$113.79

01/01/17- \$157.55

01/01/17- \$147.78

01/03/17- \$115.99

Normally, there are two charges from Verizon per month- these are for Carol and Suzanne's phones. I noticed that there are two other charges. Do you know what these are for? Can you please forward the invoices if possible.

2. Canon Solution

01/03/17- \$1178.35

02/02/17- \$994.10

02/15/17- \$884.05

02/16/17- \$348.82

Can you please provide invoices? Billing is higher than usual (especially for February).

Please let me know if you have any questions.

Thanks,

Joan Noble

Staff Accountant



DCBID-Lo

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